

Create a classroom for every student with Microsoft inclusive tools for language learners



Within Microsoft 365, you'll find a range of built-in accessibility features that support teachers to make their classroom more inclusive for speakers of every language. Make class and homework easier and drive student success with inclusive tools that support students and parents as language learners or non-native speakers. **Learning Tools** like Immersive Reader use proven techniques to aid reading and writing for students regardless of their mother-tongue.

In this guide, see how to improve communication and inclusion in the classroom with key accessibility features found in Microsoft 365.

1 Microsoft Translator

Microsoft Translator allows parents and teachers to communicate, in-person or virtually, in their preferred languages (<u>multi-lingual conference</u>). Multiple parents can join a conference, and each can communicate in their own language, regardless of what device they're using.

Initiate your call on Microsoft Teams. Start your browser. Then go to the Microsoft Translator Conversation website and select the tab titled Start conversation



2 Immersive Reader

Immersive Reader helps improve reading and comprehension for students, including language learners and those with dyslexia or other learning disabilities. Immersive Reader is integrated into Microsoft apps like **Teams, OneNote, Word, PowerPoint, Flipgrid,** and **Edge.**



Immersive Reader includes features that enable you to...



Teams

<u>OneNote</u>

PowerPoint

<u>Flipgrid</u>

<u>Edge</u>



<u>Word</u>

Launch Immersive Reader in OneNote by clicking on the View tab and selecting the Immersive Reader icon.

Microsoft Teams

3 Live Captions

Four experience of the first law success students.



For second-or third-language students, Live Captions found in Teams can detect what's said in a class session or meeting and present real-time captions with speaker attribution.

Teams also integrates with communication access real-time translation (CART) services to enable real-time transcription of classes or events, so students and their parents can review class content after the event.

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	Start recording

OneNote Live Captions fuses the free Microsoft Translator with OneNote, to let educators set up a Translator session that any student with OneNote can then connect to. Students can choose from 100+ available languages to translate the class or lecture into.



4 Message translation

For students who aren't learning in their native language, Teams can be set to translate each message into their preferred language.

Teams translation currently supports over 35 languages, and can be turned on in both the desktop and mobile versions of the app.

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English (United States)	\sim	
Enable spell check		

Click your profile picture and navigate to Settings > General to view language options.

5 Use Reading Progress to practice reading at any time

Reading Progress, a new tool built into Microsoft Teams, helps students build literacy skills through personalized, independent reading experiences. The app also saves teachers through a streamlined review process that collects and analyzes data through Insights. You can learn more about Reading Progress <u>here</u>.

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Make corrections easily with the builtin Auto-detect* feature. Auto-detect flags mispronunciations, insertions, omissions, repetitions, and selfcorrections on submitted student recordings.



Track and share student progress data and insights through integrated, interactive dashboards. These help identify specific fluency challenges and create a custom learning experience for each student.

6 Office Lens

Teachers and students can use Microsoft Lens to convert images to PDF, Word, PowerPoint, and Excel files, digitize printed or handwritten text, and save to OneNote, OneDrive, or a local device.

The Immersive Reader in Microsoft Lens also helps users to easily scan and read content and text aloud.



Capture an image with Microsoft Lens and select Done to open up the export page. Choose Immersive Reader from the option list. When Immersive Reader has opened, the screen shows the text from the image you scanned. Now Immersive Reader can read the text aloud.

Every student should have the support they need to fully engage in learning. Discover how to create a more inclusive learning environment with the **Microsoft Learn Course - Accessibility: Build the foundation for inclusive learning.**

Learn more

